

# MAQUOKETA VALLEY MIDDLE SCHOOL DISCIPLINE CHART

(Administration has right to modify level of consequence due to student action/behavior.)

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Inappropriate Language or Gestures</i></b>	Complete Office Discipline Referral Sheet. Send a copy home.	Complete Office Discipline Referral Sheet. Send a copy home.	Complete Office Discipline Referral Sheet. Send a copy home.	Complete Office Discipline Referral Sheet. Send a copy home.
	Conference with Administrator.	Administrator Calls Parent  Conference with Administrator	Administrator Calls Parent  Quiet Lunch	Administrator Calls Parent  Detention

	FIRST & SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE	FIFTH OFFENSE
<b><i>Tardy to Class (Not In Classroom When Tardy Bell Rings)</i></b>	Conference with Instructor	Conference with Administrator	Conference with Administrator	Conference with Administrator
	Recorded In Office	Recorded in Office  Quiet Lunch	Recorded in Office  Quiet Lunch for 3 days	Recorded in Office  Detention

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Cheating</i></b>	Complete Office Discipline Referral Sheet. Send copy home.	Complete Office Discipline Referral Sheet. Send copy home.	Complete Office Discipline Referral Sheet. Send copy home.	Complete Office Discipline Referral Sheet. Send copy home.
	Teacher Calls Parent  Conference with Teacher  Complete assignment  Quiet lunch until assignment completed - minimum of 1 day of quiet lunch	Teacher Calls Parent  Conference with Administrator  Complete assignment  Quiet lunch until assignment completed - minimum of 2 days of quiet lunch	Administrator Calls Parent  Complete assignment  Quiet lunch until assignment completed - minimum of 3 days of quiet lunch  Detention	Parent Conference  Complete assignment  Quiet lunch until assignment completed - minimum of 5 days of quiet lunch  Detention

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Leaving School Without Permission</i></b>	Detention Parents Notified Loss of Incentive Day	1 Day In-School Suspension Parent Notified	2 Day In-School Suspension Parent Conference	1 Day Out of School Suspension Parent Conference

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Inappropriate Use of Cell Phone</i></b>	Held in Office Admin/Student Conference Student picks up at the end of the school day.	Held in Office Admin/Student Conference Parents Notified. Parents Pick-up Phone	Held in office during the day for 1 week; student responsibility to bring in/pick up each day Admin/Student Conference Parents Notified	Held in the office every day for the remainder of the year; student responsibility to bring in/pick up each day Admin/Student Conference Parents Notified

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Inappropriate Use of Technology</i></b>	Complete Office Discipline Referral Sheet. Send a copy home. Administrator calls Parent. One Week Ban on Technology Quiet Lunch - 3 days	Complete Office Discipline Referral Sheet. Send a copy home. Administrator calls Parent. Two Week Ban on Technology Detention	Complete Office Discipline Referral Sheet. Send a copy home. Parent Conference Three Week Ban on Technology Immediate Plus One-Day Suspension	Complete Office Discipline Referral Sheet. Send a copy home. Parent Conference Permanent Ban Immediate Plus One-Day Suspension

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Inappropriate Use of Alarms or Phones</i></b>	Immediate Plus One-Day Suspension Parents and Law Enforcement Notified	Immediate Plus Three-Day Suspension Parents and Law Enforcement Notified	Possible Expulsion	

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Skipping Class Without Leaving Building</i></b>	Complete Office Discipline Referral Sheet. Send a copy home.  Quiet Lunch - 3 days  Parents Notified  Loss of Incentive Day	Complete Office Discipline Referral Sheet. Send a copy home.  Detention  Parents Notified  Loss of Incentive Day	Complete Office Discipline Referral Sheet. Send a copy home.  1 Day In-school Suspension  Parents Notified  Loss of Incentive Day	Complete Office Discipline Referral Sheet. Send a copy home.  2 Days In-school Suspension  Parents Notified  Loss of Incentive Day

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Inappropriate Language Directed at Staff</i></b>	Complete Office Discipline Referral Sheet. Send a copy home.  Administrator Calls Parent  Detention  Loss of Incentive Day	Complete Office Discipline Referral Sheet. Send a copy home.  Administrator Calls Parent  Immediate Plus 1-Day  In-School Suspension	Complete Office Discipline Referral Sheet. Send a copy home.  Parent Meeting  Immediate Plus 2 Day In-School Suspension	Complete Office Discipline Referral Sheet. Send a copy home.  Parent Meeting  Possible In- or Out- of School Suspension or Expulsion

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE	FIFTH OFFENSE
<b><i>Inappropriate Classroom and Hallway Misconduct</i></b>	Complete Office Discipline Referral Sheet. Send a copy home.  Conference with Instructor and/or Administrator.	Complete Office Discipline Referral Sheet. Send a copy home.  Conference with Administrator  Administrator Calls Parent	Complete Office Discipline Referral Sheet. Send a copy home.  Administrator Calls Parent  Quiet Lunch	Complete Office Discipline Referral Sheet. Send a copy home.  Administrator Calls Parent  Detention	Complete Office Discipline Referral Sheet. Send a copy home.  Administrator Calls Parent  In-School Suspension

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<p><b>Minor Altercation</b> (Hitting, pushing, slapping, grabbing, punching, kicking, or similar behavior that may injure others.)</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Conference with teacher</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Conference with administrator.</p> <p>Quiet Lunch - 3 days</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Administrator Calls Parent</p> <p>Detention</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Administrator Calls Parent</p> <p>In-School Suspension</p>

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<p><b>Major Altercation</b> (Hitting, pushing, slapping, grabbing, punching, kicking, or similar behavior in which the intent is to injure others.)</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Administrator Calls Parent</p> <p>Immediate Plus One-Day Suspension</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Administrator Calls Parent</p> <p>Immediate Plus Two-Day Suspension</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Parent Conference</p> <p>Immediate Plus Three-to Five- Day Suspension</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Staff and parents meet to discuss a plan for the student.</p> <p>Possible expulsion.</p> <p>Student in ISS until plan is developed with parents.</p>

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<p><b>Insubordination</b></p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Conference with Teacher and Administrator</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Teacher calls parent.</p> <p>Conference with Administrator</p> <p>Quiet Lunch</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Administrator calls parent.</p> <p>Detention</p>	<p>Complete Office Discipline Referral Sheet. Send a copy home.</p> <p>Parent Conference</p> <p>Immediate Plus One-Day Suspension</p>

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<p><b>Assault on Student or Staff</b></p>	<p>Immediate Plus Three-Day Suspension</p> <p>Parent Conference</p>	<p>Immediate Three to Ten Day Suspension</p> <p>Possible Expulsion</p>		

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<i>Theft</i>	Immediate Plus One-Day Suspension  Parent Conference  Reimbursement Costs	Immediate Plus Two-Day Suspension  Parent Conference  Reimbursement Costs  Possible Law Enforcement	Immediate Plus Three-Day Suspension  Parent Conference  Reimbursement Costs  Law Enforcement Contacted	Possible Expulsion  Law Enforcement Contacted

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<i>Possession of Under the Influence of Illegal Substance</i>	Immediate Plus One-Day Suspension  Parent Conference  Law Enforcement Notified	Immediate Plus Two-Day Suspension  Parent Conference  Law enforcement Notified	Immediate Plus Three-Day Suspension  Parent Conference  Law Enforcement Notified	Possible Expulsion

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<i>Vandalism to School</i>	Complete Office Discipline Referral Sheet. Send a copy home.  Parent Conference  Detention  Replacement costs	Complete Office Discipline Referral Sheet. Send a copy home.  Immediate Plus One-Day Suspension  Parent Conference  Police Notified  Replacement costs	Complete Office Discipline Referral Sheet. Send a copy home.  Immediate Plus Two-Day Suspension  Parent Conference  Police Notified  Replacement costs	Possible Expulsion

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<i>Possession or Use of Item Identified or Used as a Weapon</i>	Immediate Plus One-Day Suspension  Administrator Calls Parent	Immediate Plus Two-Day Suspension  Parent Conference	Immediate Plus Three-Day Suspension  Parent Conference	Possible Expulsion

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Use or Possession of Water Guns or Look- alike Weapons</i></b>	Immediate Plus One day suspension  Parent Contact	Immediate Plus 3 day suspension  Parent Contact	Immediate Plus 5 day suspension  Parent Contact	Possible Expulsion  Parent Contact

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Harassment of Staff Member</i></b>	Immediate Plus One- Day Suspension  Parent Conference	Immediate Three-Day Suspension  Parent Conference	Immediate Five-Day Suspension  Parent Conference  Possible Expulsion	

	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b><i>Disruptive or Distractive Kissing, hugging, or public display of affection</i></b>	Complete Office Discipline Referral Sheet. Send a copy home.  Conference with administrator or teacher and students	Complete Office Discipline Referral Sheet. Send a copy home.  Quiet Lunch - 3 days  Parent Call	Complete Office Discipline Referral Sheet. Send a copy home.  Detention  Parent Call	Complete Office Discipline Referral Sheet. Send a copy home.  In-school Suspension  Parent Call

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