

REGULATIONS CONCERNING THE USE OF SCHOOL FACILITIES

Requests for the use of school facilities by an outside organization for other than the ICN room are to be made through the Business Office. A school official designated by the Superintendent of Schools will clear all requests with the office of the principal in the building concerned.

1. Smoking is prohibited in all Maquoketa Valley Community School District buildings, which house pre-kindergarten through twelfth grade educational programs.
2. There shall be no alcoholic beverages brought to or consumed in the building or on building grounds.
3. Keys, if needed, must be obtained from the building secretary, during school hours, and returned to that person the first working day following the use of the building.
4. Thermostats, if changed, must be returned to their original setting before the group leaves the buildings.
5. Lights are to be turned off, windows closed, and doors locked at the conclusion of the activity for which the building was made available.
6. The building is to be left in as good condition as it was received with the sponsor assuming full liability for any damages to the building caused by negligence on the part of the sponsor or any member of the group requesting use of the school facility.
7. Non-scuff (canvas) shoes are required for those using the gym.

LEGAL REFERENCE:

CROSS REFERENCE: Board Policies 1004.010; 1004.012

DATE OF ADOPTION: June 9, 1982

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