

SECRETARY OF THE BOARD

The Secretary of the Board shall be appointed at the regular or special meeting of the Board held in July or August prior to or on August 15 and shall meet the legal requirements for said position as defined in the Code of Iowa.

The Secretary shall perform such duties as required by the local job description for said position plus all duties as set by law.

LEGAL REFERENCE: Code of Iowa, Chapter 279.3; 279.6; 279.30: 291.2; 291.6-291.11; 298.22

DATE OF ADOPTION: January 14, 1981

DATE OF REVIEW: November 19, 2007

DATE OF REVISION: November 11, 1992

MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT
DELHI, IOWA 52223