

**EMPLOYMENT, LICENSED PERSONNEL**

All licensed staff positions are created only with the approval of the Board of Directors. It is the Board's intent to activate a sufficient number of positions to accomplish the school district's goals and objectives.

Before any new position is established, the Superintendent will present for the Board's approval a job description for the position which specifies the job holder's qualifications, the job's performance responsibilities and the method by which the performance of these responsibilities will be evaluated.

The Board of Directors also instructs the Superintendent to maintain a comprehensive and up-to-date set of job descriptions of all positions in the school system.

Licensed employees must present evidence of current license to the Administrative Assistant prior to payment of salary each year,

LEGAL REFERENCE: Clay v. Independent School District of Cedar Falls,  
187 Iowa 89, 174 N.W. 47 (1919).  
Iowa Coe §§ 256.7(3); 272.6; 272.A; 279.8; 294.1 (2003)  
282 I.A.C. 14  
281 I.A.C. 12.4; 41.25  
1940 Op. Att'y. Gen. 375.

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MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT  
DELHI, IOWA 52223