

FAMILY AND MEDICAL LEAVE

Unpaid family and medical leave will be granted for up to 12 weeks per year to assist employees in balancing family and work life. For purposes of this policy, year is defined as July 1 through June 30. Requests for family and medical leave shall be made to the superintendent.

Licensed and classified employees eligible for family and medical leave must comply with the family and medical leave administrative rules prior to starting family and medical leave. It shall be the responsibility of the superintendent to develop administrative rules to implement this policy.

LEGAL REFERENCE: Whitney v. Rural Ind. School District, 232 Iowa 61, 4
N.W.2d 394 (1942).
26 U.S.C. § 2601 *et seq.* (Supp. 1993)
29 C.F.R. Pt. 825 (1993).
Iowa Code §§ 20; 85.33, .34, .38(3); 216; 279.40 (2003).
1980 Op. Att'y. Gen. 605.
1972 Op. Att'y. Gen. 177, 353.
1952 Op. Att'y. Gen. 91.

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MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT
DELHI, IOWA 52223