

FRINGE BENEFITS, CLASSIFIED PERSONNEL

1. Classified employees who work twelve month's per year for at least 40 hours per week shall receive a single health insurance benefits. (See Board Policy 408.040)
2. Classified, twelve-month employees who work 40 hours per week are entitled to two weeks vacation after completion of a full year of service. After the completion of ten years of service (120 months), twelve-month employees shall receive three weeks vacation. (See Board Policy 408.050)
3. Classified twelve month employees receive seven paid holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Eve Day and Christmas Day.
4. Classified employees who work 20 hours or more per week shall receive \$20,000 AD&D life insurance. (This does not include bus drivers--See Board Policy 408.040)
5. Classified employees may be granted a leave of absence at full pay for up to five school days to attend the funeral of a husband, wife, son, daughter, father, mother, mother-in-law, or father-in-law. This same group of classified employees may be granted a leave of absence at full pay for up to four school days to attend the funeral of a son-in-law, daughter-in-law, brother, brother-in-law, sister, sister-in-law, grandparents or grandchild. (See Board Policy 410.040)
6. Classified employees may be granted one day of leave at full pay to attend the funeral of an aunt, uncle or other relative. (See Board Policy 410.040)
7. Classified employees may receive one (1) paid personal leave day per year for business or personal purposes. Classified employees may elect to carry over one personal day for use in the following year(s). (See Board Policy 410.000)
8. In the case of a death in the immediate family, classified employees may be granted an additional bereavement leave without pay at the discretion of the Superintendent. However, said additional leave shall not exceed ten calendar days. (See Board Policy 410.040)
9. Classified employees who work at least 180 days per year receive a free pass to all Maquoketa Valley sponsored events. (See Board Policy 1007.010)
10. Classified employees shall receive sick leave. (See Board Policy 410.010)
11. Classified employees who are required to be on duty seven or more hours during the regular workday are entitled to a thirty minutes paid lunch break.

12. Classified employees shall have their salary or wages covered by both Social Security and IPERS.

CROSS REFERENCE: See Board Policies 408.010; 408.040; 408.050; 410.000; 410.010; 410.040; 1007.010

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DATE OF REVIEW:

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MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT