

**RESIGNATION, CLASSIFIED PERSONNEL**

Resignations shall be in writing signed by the resigning party and directed to the Superintendent of Schools and referred by him/her to the Board of Directors with his/her recommendation.

The Board recognizes that there are some circumstances which force an employee to request a release from a contract before the expiration date of the contract. Therefore, personnel will be released from their contracts at any time that suitable replacements can be secured.

LEGAL REFERENCE: Iowa Code §§ 91A.2,.3,.5; 279.19A; 285.5(9) (2003).

DATE OF ADOPTION: January 14, 1981

DATE OF REVISION:

MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT  
DELHI, IOWA 52223