

MATERNITY LEAVE, CLASSIFIED PERSONNEL

A maternity leave of absence for classified female employees may be granted by the Board of Directors.

The classified female employee shall submit a written request to the Superintendent, accompanied by a physician's statement showing pregnancy, at least six months prior to the anticipated date of birth. The physician will also determine when the employee's physical condition is such that she may return to work. This notification will also be submitted in writing by the physician to the Superintendent.

If the employee exhausts all of her accumulated sick leave, and has not been released by her physician to return to work, the employee may submit a written request to the Superintendent that the Board of Directors consider changing her employment status to that of "leave without pay".

LEGAL REFERENCE: Code of Iowa, Section 279.40

CROSS REFERENCE: Board Policy 410.010

DATE OF ADOPTION: January 14, 1981

DATE OF REVIEW: January 21, 2008

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