

**FUNERAL LEAVE, CLASSIFIED PERSONNEL**

Classified employees may be granted a leave of absence at full pay for up to five school days to attend the funeral of a husband, wife, son, daughter, father, mother, mother-in-law, or father-in-law.

Classified employees may be granted a leave of absence at full pay for up to four school days to attend the funeral of a son-in-law, daughter-in-law, brother, brother-in-law, sister, sister-in-law, grandparents, grandparent-in-law or grandchild.

One day of funeral leave may be granted at full pay to attend the funeral of an aunt, uncle, other relative or relative of a spouse.

LEGAL REFERENCE: Code of Iowa, Section 20.9

CROSS REFERENCE: Board Policy 408.000

DATE OF ADOPTION: September 10, 1986

DATE OF REVIEW: January 21, 2008

DATE OF REVISION: July 18, 2002