

DRUG/ALCOHOL TEST NOTIFICATION FORM

Date _____

Name (print)

Social Security Number

The above named employee is to have the following test done:

_____ Drug _____ Alcohol _____ Both Drug and Alcohol

Type of Test: _____ Random _____ Pre-Employment (drug only)

_____ Post-Accident _____ Reasonable Suspicion

Time Sent by District

School District Contact Person (Phone)

Time Arrived at Collection Site

Collection Site Person

Time Test Was Completed

Collection Site Person

I understand I am to go directly to the collection site located at:

I understand a positive drug test result or an alcohol test result of .04 alcohol concentration or greater will result in termination of my employment and that an alcohol test result of greater than .02 but less than .04 alcohol concentration requires me to cease performing a safety-sensitive function for twenty-four hours.

I further understand my drug and alcohol testing results are reported to and maintained by the school district and the Iowa Drug and Alcohol Testing (IDATP) medical review officer for the purpose of completion of reports including, but not limited to, the Annual Summary/MIS reports required under the federal drug and alcohol testing regulations.

Employee's Signature

Date

DATE OF ADOPTION: December 13, 1995

DATE OF REVIEW: January 21, 2008

DATE OF REVISION: December 9, 1998