

HOMELESS CHILDREN AND YOUTH RECORDS

Immunization Records. A homeless child or youth will not be denied enrollment for lack of immunization records if the child is transferring from another school and the school confirms the presence of the immunization record. The District liaison will make a reasonable effort to locate immunization records from the information provided or will arrange for the student to receive immunizations.

Student Records. Homeless children and youth transferring into the District may provide student records directly to the District. The District will not require that the records be forwarded from another district or school before the child may enroll. The District will then request the student's records from the previous district or school attended by the student. Homeless children and youth transferring out of the District may be provided directly copies of students records to take with them.

Waiver of School Fees. School fees shall be waived in accordance with the District's policy of waiver of fees or if necessary for the homeless child or youth to obtain equal access to a free public education. The District liaison shall also assist students in accessing resources for appropriate school clothing.

Free and Reduced-Price Meals. The application process for free and reduced prices meals shall be expedited for homeless children and youth. The District may determine if a student is homeless and requires free meals without completing the full application process.

School Placement. School placement determinations for homeless children and youth shall be made on the basis of the best interests of the homeless child or youth. The District, will, to the extent feasible, keep a homeless child or youth in the school of origin, unless the parent or guardian or unaccompanied youth requests another school and the District concurs in attendance at the preferred school. If the District sends a homeless child or youth to a school other than the school of origin or a school requested by the parent, guardian or unaccompanied youth, the District will provide a written explanation of its decision with notice of the right to appeal the decision pursuant to State appeal procedures.

The placement determination shall be a student-centered, individualized determination. Factors to be considered may include the age of the student, the distance of the commute and the impact on the student's education, personal safety issues, the student's need for special education and related services, the length of the anticipated stay in temporary shelter or other temporary location, and the time remaining in the school year. Homeless children and youth may be assigned to other schools if necessary to receive a free and appropriate public education in accordance with a special education IEP.

LEGAL REFERENCE:

DATE OF ADOPTION: December 15, 2006

DATE OF REVIEW:

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