

STUDENT FEE WAIVER AND PARTIAL WAIVER PROCEDURES

The Board of Directors recognizes that while certain fees charged students are appropriate and authorized, certain students and their families are not financially able to pay the fees. The school district will grant either full or partial waivers depending upon the circumstances and the student's or student's parents' ability to meet the financial criteria.

A. Waivers

1. Full Waiver - a student will be granted a full waiver of fees charged by the school district if the student or student's parents meet the financial eligibility criteria for free meals under the Child Nutrition program, Family Investment Program, Supplemental Security Income guidelines, or transportation assistance under open enrollment. Students in foster care are also eligible for full waivers.

2. Partial Waiver - a student will be granted a partial waiver of fees charged by the school district if the student or the student's parents meet the financial eligibility criteria for reduced price meals offered under the Child Nutrition program. The reduction percentage for a partial waiver will be 50%.

B. Application - Parents or students eligible for a fee waiver shall make an application on the form provided by the school district. Applications may be made at any time but must be renewed annually.

C. Confidentiality - The school district will treat the application and application process as any other student record and student confidentiality and access provisions will be followed.

D. Appeals - Denials of a waiver may be appealed in writing to the Superintendent of Schools.

E. Fines or charges assessed for damage to or loss of school property are not fees and will not be waived.

F. Notice - the school district will annually notify parents and students of the waiver. The following information will be included in registration materials and printed in the school district newsletter.

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived.

LEGAL REFERENCE: Iowa Code §§ 256.7(20); 279.8; 280.10, .11; 282.6; 285.1; 301.1 (1995). 281 I.A.C. 18. 1994 Op. Att'y Gen. 23. 1990 Op. Att'y Gen. 79. 1982 Op. Att'y Gen. 227. 1980 Op. Att'y Gen. 532.

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