

ADMINISTERING MEDICINES TO STUDENTS

Students may be required to take medication during the school day. Medication shall be administered only by the school nurse, or in the nurse's absence, by a person who has successfully completed an administration of medication course reviewed by the Board of Pharmacy Examiners. Students who have demonstrated competence in administering their own medications may self administer their own medication, after the school has received written verification from the parent.

Medication will not be administered without written authorization from the parent and the medication must be contained in a bottle which is labeled by the pharmacy or the manufacturer with the name of the student, name of the medication, the time of the day in which it is to be given and the duration given. A written record of the administration of medication procedure must be kept for each child receiving medication including the date; student's name; prescriber or person authorizing the administration; the medication and its dosage; the name of the medication, administration record, signature and title of the person administering the medication; the time and method of administration and any unusual circumstances, actions or omissions. Administration of medication records shall be kept confidential.

Only the school nurse, or in the nurse's absence, the person who has successfully completed an administration of medication course. Students may carry medication only with the approval of the building principal of the student's attendance center.

By law, students with asthma or other airway constricting diseases or students at risk of anaphylaxis who use epinephrine auto-injectors may self-administer their medication upon the written approval of the student's parents and prescribing licensed health care professional regardless of competency.

Medication shall be stored in a secured area unless an alternate provision is documented. Emergency protocols for medication-related reactions shall be posted. Medication information shall be confidential information as provided by law. Disposal of unused, discontinued/recalled, or expired medication shall be in compliance with federal and state law. Prior to disposal school personnel shall make a reasonable attempt to return medication by providing written notification that expired, discontinued, or unused medications needs to be picked up. If medication is not picked up by the date specified, disposal shall be in accordance with the disposal procedures for the specific category of medication.

The School Nurse shall be responsible for annually informing patrons, students and employees about the district's requirements for administration of medication at school.

LEGAL REFERENCE: Code of Iowa, Chapter 155A.4(2)(c); 204; 302 (1991)
281 Iowa Administrative Code 12.11
657 I.A.C. 1.1(3)

CROSS REFERENCE: Board Policy 703.020

DATE OF ADOPTION: April 14, 1982

DATE OF REVISION: January 19, 2009, February 15, 2016

MAQUOKETA VALLEY COMMUNITY SCHOOL DISTRICT
DELHI, IOWA 52223