

Staff Use Agreement

It shall be the responsibility of all staff to supervise and monitor usage of the online computer network and access to the internet in accordance with Maquoketa Valley policy and the Children's Internet protection Act (which is addressed within the school policy).

The school district reserves the right to require that all use of school equipment, internet and e-mail be used for school use only. We have not been aware of any excessive abuse at this time and trust the professionalism of our people to be their guide at this time.

Users will not attempt to gain unauthorized access to any part of the Maquoketa Valley computer network. This includes long in through another account or attempting to access another person's files.

Users will not use the system to send, receive, view or download any illegal materials or engage in any other illegal activities including disruption of system performance.

Users need to understand there is a limit to the resources available, deleting old e-mail and unnecessary files from their folders will keep us from setting stricter resource limits.

Maquoketa Valley Community Schools will maintain compliance with the Children's Internet Protection Act.

Maquoketa Valley Community Schools makes no warranties of any kind, either expressed or implied that the function of the services provided by or through the school system will be error-free or without defect or be held liable for damages resulting from such problems.

Routine maintenance and monitoring of the system is done by the Maquoketa Valley Community School District. All records are subject to the Iowa Code Chapter 22: Examination of Public Records. Routine maintenance and monitoring of the system may lead to the discovery that the user has or is in violation for the Board Policy 603.043-R1 (Acceptable Use Policy). Simply stated, you should have no expectation of privacy in materials sent, received or stored in the school board owned computers or anywhere on the computer network.

Maquoketa Valley Community Schools will comply and cooperate in any legal investigation.

Employees violating the Acceptable Use Policy and the provisions are subject to disciplinary action by the Superintendent or designee. Violations of the Acceptable Use Policy and provisions may subject the employee to disciplinary action up to and including dismissal, depending on the nature of the violation.

I have read and understand the Staff Use Agreement:

Printed Staff Member's Name

Staff Member's Signature

Date