

# Maquoketa Valley Continuous Learning Plan due to School Closure

Revised 11/23/20



This is the current continuous learning plan due to school or classroom closure for the Maquoketa Valley School District. The purpose of this plan is to communicate what will happen if we need to close a school due to a large number of students being absent due to exposure to Covid-19. If we would close a school under these circumstances, we would transition to online learning. We continue to receive guidance from the Department of Education, the Governor's Office, Delaware County Public Health and Keystone AEA. This plan will continue to evolve as we learn more about online learning methods, receive additional guidance from the Department of Education and respond to the needs of our students and families.

# **Continuous Learning Plan for Preschool Students**

## **Traditional Learning plan with Alternative Learning Opportunities**

In the traditional learning plan students will be attending school in person. If a student is at home during a quarantine period, is home due to a positive test, or is choosing not to attend school in person during this time, alternative learning opportunities will be available.

- Student attendance will be taken daily.
- Parents can choose to access activities through the SeeSaw app or to pick up learning materials.
- Arrangements will be made through the school office and your child's teacher to get any materials needed for the learning activities.
- You will be contacted by Delaware County Community Health and/or the school nurse if your child will need to self-isolate at home for a set number of days.

## **Online Only Continuous Learning Plan**

This plan will be followed in the event that the entire district, a building, or an individual classroom needs to switch to remote learning due to school closure or a positive exposure resulting in the need for the entire class to self-isolate.

- Students will receive new academic activities two days a week on their regular attendance day.
- Activities can be accessed using the SeeSaw app. If families do not have technology available to access these activities, materials will be organized and arrangements will be made for families to pick up the learning materials.
- Activities will contain early learning concepts in the areas of literacy, math, and fine motor skills.
- Teachers will also schedule a live class meeting via Zoom once every two weeks.
- Individual student check-ins will occur every other week via phone, Zoom, or e-mail as a last resort.
- Teachers will have set office hours so parents can schedule a time to discuss any concerns or questions.

# Online Continuous Learning Plan for Grades JK-5

This plan will be used if we have to shut the school down due to COVID-19, and need to move to 100% online learning.

- **Attendance**

- Online learning will be **required** and attendance will be taken based on participation and work completion.

- **Instruction**

- Students will receive new academic content five days a week in core areas which will include whole group and small group lessons.
- Specials (Art, P.E. Music and Guidance) lessons will be uploaded to Google Classroom on their scheduled days each 6 day cycle.
- Additional reteaching and intervention times could be added to student schedules as requested by parents, students, or teachers.
- Associates will have set office hours so students can login to ask questions about lessons and assignments.

- **Lesson Format**

- Lessons will be presented live through Google Meet.
  - An individualized student schedule will be shared with parents by your child's teacher.
- All lessons will be recorded and posted on Google Classroom for students not able to attend synchronously.

- **Computers and materials**

- A weekly material pickup schedule will be communicated to parents.

- **Communication**

- Teachers will contact parents at least once every two weeks via phone, e-mail, or google meet.
- Teachers can be reached via phone or e-mail with any questions.

- **Remote Learning Expectations**

- Students are expected to log into classes on time, be an active participant in class, submit assignments on time, and communicate with instructors via email.
  - [Link to Remote Learning Expectations](#)

- **Accessibility / Equity**

- General education, Title I, and special education teachers will collaborate to provide necessary accommodations for students.
- Specially designed instruction will be included on your child's individual daily schedule.
- General education instructors will also provide 504 accommodations for students.

- **Note: We are still requesting that all parents please notify the school when a student has tested positive for COVID or if a student is considered a close contact because they have been exposed to an individual who has tested positive for COVID. We need to be able to continue to track this to ensure all individuals are following proper quarantining guidelines.**

## **Continuous Learning Plan for Students in Grades 6-12**

### **Required Remote Learning Plan for Students in Grades 6-12:**

This plan will be used if we have to shut the school down due to COVID-19, and need to move to 100% remote learning.

- **Remote Learning will be Synchronous & Required for All Students**
  - Synchronous means students will attend classes remotely as if they were in the building.
  - Students will log in to their classes via google meets at their assigned time for each course that day.
    - Teachers have already shared these codes with students in their classes. These codes can be found in their google classroom.
  - Students will not need to log in for Study Hall
    - Depending on student needs during study hall, the study hall teacher will be reaching out to students to help with assignments & homework completion.
  - Attendance will be taken the same as in-person learning, as if students are sitting in the classroom.
    - Truancy will apply to students who are not attending class virtually
    - If students are sick or have appointments, parents will need to call the office and excuse their student
      - If no call is made, students will be marked unexcused absence
    - ***\*Note: We are still requesting that all parents please notify the school when a student has tested positive for COVID or if a student is considered a close contact because they have been exposed to an individual who has tested positive for COVID. We need to be able to continue to track this to ensure all individuals are following proper quarantining guidelines.***
- **We will continue to use A/B Block Schedule**
  - Google Calendar Link: [A/B Block Schedule & ODD / EVEN Exploratories](#)
    - This link shows whether it is an “A” day or “B” day.
- **District Calendar**
  - We will continue to follow the district calendar for Holidays, and PD Days.
  - Link to District Calendar: [District Calendar](#)
- **Computers & Class Materials / Textbooks**
  - We will provide time for students/parents to pick up the materials they need to be successful at home during remote learning.
- **Remote Learning Expectations**

- Students are expected to log into classes on time, be an active participant in class, submit assignments on time, and communicate with instructors via email.
  - [Link to Remote Learning Expectations](#)

- **Student Email**

- During remote learning, communication will be key to success. While teachers will do the majority of their communication through Google Classroom, they will also be reaching out to students via school email. Students should be checking their school email first thing in the morning, during lunch, and during teacher office hours at minimum to get any updates. Students may check email more frequently, but at minimum, should build in these checkpoints.

- **Accessibility / Equity**

- General education and special education teachers will collaborate to provide necessary accommodations for special education students. Special education teachers have communicated with parents to amend IEPs and set up times for specially designed instruction. IEP teams have worked together to develop and revise remote learning plans for all students with an IEP. General education instructors will also provide 504 accommodations for students.

- **Intervention Time / Teacher Prep in the Virtual Setting (1:15 pm - 3:45 pm)**

- This time will be used for students to get extra help and reteaching of concepts in an individual or small group virtual setting. Students can request this time, or teachers will set-up these times with students. This will also be time for teachers to prep in the virtual setting.

- **Time Schedule for Required Remote Learning** - We will run a modified 1:05 dismissal schedule. This is a little different from the 1:05 dismissal schedule for in-person learning.

- Link to Online Learning Time Schedule: [Required Remote Learning Time Schedule](#)

| Remote Learning Daily Time Schedule A Day |               | Remote Learning Daily Time Schedule B Day |               | Minutes |
|---|---------------|---|---------------|---------|
| 1st Period                                | 8:03 - 9:03   | 2nd Period                                | 8:03 - 9:03   | 60 min  |
| 3rd Period                                | 9:13 - 10:13  | 4th Period                                | 9:13 - 10:13  | 60 min  |
| 5th Period                                | 10:23 - 11:23 | 6th Period                                | 10:23 - 11:23 | 60 min  |
| 7th Period                                | 11:33 - 12:33 | 8th Period                                | 11:33 - 12:33 | 60 min  |
| Lunch                                     | 12:35 - 1:05  | Lunch                                     | 12:35 - 1:05  | 30 min  |
| Intervention Time                         | 1:15-3:45     | Intervention Time                         | 1:15-3:45     | 120 min |

## Frequently Asked Questions

**1. Myself or my child/ren are awaiting the results of a covid-19 test. Can they come to school while we are waiting on results?**

No, DCPH is now asking all members of the same household to self-isolate/quarantine while waiting for pending test results. You may choose to participate in school online, in real time via Google Meet link or make arrangements with your child's teacher to catch up on missed work if they are only out for 1-2 days.

**2. How long does my child need to be out of school and self isolating if they have been exposed to someone testing positive for Covid-19?**

Your child will need to participate in "real time" online learning for 14 calendar days from the last known exposure to the person who tested positive for Covid-19. If your child develops symptoms (cough, shortness of breath, sudden loss of taste or smell, congestion, runny nose, sore throat, fever, fatigue, nausea, vomiting, diarrhea, body aches, or headache) you should contact your primary health care provider.

**3. I kept my child home today because they were not feeling well with mild symptoms. If my child is feeling better the next day can they come to school?**

Your child can return to school if they remain fever free without any medications for 24 hours and symptoms are resolving.

**4. My child has tested negative for Covid-19. When can they return to school safely?**

Your child can return to school if they remain symptom and fever free without any medications for 24 hours and symptoms (listed above) are resolving. We will also need a note from your primary care provider with the negative results.

**5. My child or someone living in our household has tested positive for Covid-19. How long do they need to self-isolate and be out of school?**

Students are expected to self-isolate for 14 days. If your child is not symptomatic, it is best to isolate away from the person who is positive. If at all possible, use a separate restroom, eat separately, social distance and wear masks if needing to be in the same room. Academically, if your child is asymptomatic, the best option would be for them to attend class in "real time" by logging into their Google Meet and Google Classroom. Contact your child's teacher if "real time" instruction does not

work for your family. In that case whole group instruction will be recorded and uploaded to the students Google Classroom.

**6. My child's entire class has been exposed to a positive case of Covid-19. How will they learn during the 14 day quarantine period?**

As long as the students in your child's class have worn their mask properly, they will not need to quarantine. You will be contacted by the school if your child has been in close contact with someone that has tested positive and needs to be in quarantine. It is the expectation that the child will then participate in online synchronous instruction during the school day following the schedule provided by the classroom teacher.

**7. The school moves to the online learning plan due to Covid-19 related concerns. How will my children learn during this period of shut down?**

JK-5 teachers will present lessons live through Google Meet. All lessons will be recorded and posted on Google Classroom for students not able to attend synchronously. Online learning will be **required** and attendance will be taken based on participation and work completion.

6-12 students will be required to attend school in "real time", which means they will need to login to Google Meet and Google Classroom at their scheduled class times to be counted present at school.

**8. How will I know if the district is moving to the online learning format?**

You will receive a text message from the school text alert system requesting you to check your email for a school related announcement. The e-mail will include information on any changes that will need to occur in instructional delivery and the next steps to resume instruction.

**9. My child is learning from home. Are school lunches available for my child?**

If your child is learning from home, he/she can still receive a school lunch each school day. Parents can make arrangements to pick up a school lunch for their child/ren at any of the attendance centers. Please contact the building secretary at least 24 hours in advance of picking up the first lunch.