STUDENT ATTENDANCE RECORDS

| As part of the school district's records, | , the daily attendance of each student is recorded and maintained |
|---|---|
| on file with the permanent records of t | the board secretary. |

It is the responsibility of the principals to ensure that such reports are filed with the board secretary, the custodian of school records.

| Legal Reference: | Iowa Code §§ 294.4; 299. 281 I.A.C. 12.3(4). | |
|------------------|---|---------------------------------------|
| Cross Reference: | 501 506 | Student Attendance Student Records |
| Approved 1/18/21 | Reviewed | Revised |